

Application Guide – Green areas & outdoor life

Before preparing and submitting an application, please ensure that your project falls within the scope of the grant area.

Application

Write concisely and clearly. The application must be limited to two to five pages (not including attachments) and must be uploaded in PDF format via our online application portal.

1. Content and scope

- Brief summary of the project's background, purpose and activities (½-1 page)
- What are the main activities to be undertaken by the project, i.e. the activities that you are applying for funding to carry out?
- Why and how is an effort needed? Describe the project – preferably split into phases or different types of activities, so we understand what work expenses your application is for.
- Who is the target group? And how will it benefit from the project? What results do you expect to achieve from the project?

2. Competencies and organisation

Provide a brief description of the applicant group, meaning your school, club, organisation, workplace, other.

- What professional or vocational skills, resources and/or experience do you personally or the applicant group have?
- Provide a brief description of any other projects partners and how you intend to organise the project.
- Who will be responsible for the various activities and execution of the project?

3. Public support and outreach

- How can the project be continued when the project period ends? What will it take for it to continue?
- How will you ensure that your experiences and achievements benefit others? How will the achievements of the project be diffused to a wide audience so as to inspire others to emulate it?

4. Budget

Your budget must specify which expenditure items you are applying to have covered by funding from the Employee Foundation of the VKR Group, and which expenditure items are to be funded by other sources, including any self-financing (consult the Budget Guide if in doubt). The project budget must be attached to your application as an appendix. Set up your budget/budget items so as to create coherence and transparency between the project schedule, activities and expenses.

5. Other appendices

You may wish to attach appendices outlining your organisation and any project partners, and any relevant projects you may have undertaken previously.